

**DONALD F. NEWMAN AIA, CCS, SCIP, LEED AP
RIGHTSPEC**

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SUMMARY OF QUALIFICATIONS

Solid professional judgement founded on 30 years experience in institutional architecture (read: litigious, low-bidder environment). Experience with large public work projects, excellent verbal and written communication skills along with a positive attitude and energy that is brought to each project that our firm handles.

RIGHTSPEC Professional Services

Includes: ♦Central Mission is taking an existing “office master” from a Word Processing format into a database (BSD SpecLink) format. The long term advantages of this are being discovered by Architect’s and offices that realize that “out-sourcing” this specialized work is better than turning a staff member away from billable serves to learning new software makes (dollars &) sense. ♦Traditional “specification consultant services” creating project specific specifications. ♦Institute a radical QC System. ♦Author master specifications for institutional owners and manufacturers. ♦Other services have included project management, construction administration, and QC. ♦Special construction expertise associated with large projects (campuses), bidding and contract conditions, design-build components and other complex-multiple owner / contractor / funding relationships.

PRIOR WORK HISTORY

Merritt+Pardini, Seattle & Tacoma WA, Specifications & QC

2001 - 2003

♦Developed a new Office Master Specification utilizing BSD Speclink database. ♦Authored the QC manual and (more importantly) founded the QC system. Lead the QC process on most projects. ♦Wrote specifications for \$20 million plus worth of construction for institutional clients such as The City of Lakewood, Port of Seattle, Alderwood Water District, City of Seattle, Tacoma Park Department, King County/Metro, Kitsap County, private charities and the University of Washington.

Arai/Jackson Architects & Planners, Specifications & QC

1998 - 2000

♦I upgraded the office specification production processes. ♦Written or was responsible for 17 project manuals for \$45 million plus worth of construction including a major addition and renovation to Sea-Tac Passenger Terminal, Uwajimaha a city block mixed use development, Weller Street pedestrian bridge, Des Moines Fire Station, and City Hall, 3 Washington State Ferry Terminal projects. Other clients served were Sound Transit, City of Seattle, Private developers, Seattle School District, Seattle City Light, a pizza chain and a shopping mall’s TI standards.

King County, Division of Construction and Facilities Maintenance, Project Manager 1995 - 1999

◆In-house specification guru and senior architect assisting (mentoring) staff providing technical assistance for design-build contracts and construction administration. ◆Administering King County materials standards including initial LEEDs policy development. ◆Design and Project Management of in-house tenant improvements and emergency repairs. Work included selection of Design Professionals, Project Scheduling, budgeting and, and most importantly improving communications upward to management and future users and downward to design professionals and contractors.

Self Employed 1993 - 1995

◆Provided specification services to architects, engineers, and government agencies. My services included developing bidding and contract conditions as well as writing mechanical and electrical design-build contracts on a dozen small commercial projects. ◆Four (4) month stint as a plastic foam insulation salesman! ◆Provided limited scope services for various private clients including residential design, commercial kitchen coordination, ◆Specifications for projects at University Preparatory Academy, Seattle University and Blanchet High School.

Mahlum Architects, Lead Construction Administrator 1990 - 1993

◆Co-authored their Quality Control Manual. ◆Developed and implemented company wide policies, procedures and forms for construction administration services. ◆Wrote specifications for the \$20 million Evergreen Hospital Addition in Kirkland WA ◆Construction administration trouble shooter for schools and hospitals.

Self Employed and Contract Employment 1985 - 1990

◆Project Manager for all ShurGard Storage System facilities in planning and design phases from Virginia down through Florida (at Ruhl-Parr Associates). ◆Worked on all phases of school design and construction in a team setting as a Project Architect. (at Gregory & Chapel, Architects) ◆Assisted the Edmonds School District in starting a \$150 million Capital Projects program including developing design and writing the material standards manual. ◆Partner in a Joint Venture design contract for the Corp of Engineers. ◆Wrote specifications for other architects. ◆Inspecting, inventory buildings and cost estimating for various school districts.

Livingston Slone, Inc. Anchorage AK 1981 - 1984

◆Manager of Contract Documents (drawings and specifications) and Construction Administration. ◆Directed drafting staff of 4 - 9 people and 1 - 4 field inspectors. ◆Accountable for approving monthly Pay Applications averaging more than \$1 million a month spread over several public funded projects for more than 2 years. ◆Helped establish office's first CAD system.

Education:

Bachelor of Architecture, University of Washington, 1970
Graduate Studies, University of Alaska, 1975

Professional Registration:

Architecture, Washington 1974
Architecture, Alaska, 1975 (lapsed)